

**JANUARY 10, 2011 CONFERENCE MEETING**

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**JANUARY 10, 2011 CONFERENCE MEETING**

**CONSIDERATION OF RESOLUTIONS**

**1. CURRICULUM, INSTRUCTION & ASSESSMENT/SPECIAL ED & STUDENT SERVICES**

**CURRICULUM, INSTRUCTION & ASSESSMENT - SCHOOLS:**

**a. Student Study Trips**

BE IT RESOLVED: “that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips.

Agenda	Applicant	School	Destination	Purpose	Type Edu./Inct	No. of Students	Date	Funds	Cost	GAAP Code
Jan.	Brenda Hauselt	Columbus	Petco	Develop understanding of proper care of animals	Edu/Inct	41	1/20/2011	Board	\$150	15-000-270-512-0000-00-17
Jan.	Rick Weiss	TCHS	College of New Jersey	TCNJ Bonner Institute	Edu/Inct	25	1/19, 2/23, 3/30, 4/6/11	Grant	\$1,000	20-480-200-600-0000-11-05
Jan. Orig. approved 12/20/10	Teresa Wright (CORR.)	TCHS-West	Hersey Conference Center	Operation of United Nations	Edu/Inct	10	1/7-9/2011	Board	\$1,615 \$992 for bus (CORR)	15-190-100-890-0051-00-15 15-000-270-512-0051-00-05 (CORR)

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### CONSIDERATION OF RESOLUTIONS (con't)

#### 2. HUMAN RESOURCES

##### a. Resignation

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following resignation :

1. Ms. Deidre Flack – Bus Driver (Part-time) - Buildings & Grounds/Transportation Department, effective December 15, 2010. (11-000-270-160-0009-00-65)

##### b. Termination

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following termination :

1. Mr. Bernard Miller – Laborer – Buildings & Grounds Department, effective December 31, 2010. (11-000-262-110-0000-53-61)

**NOTE: Failure to maintain a valid NJ driver's license.**

##### c. Re-assignments

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following re-assignments :

1. Ms. Linda Czarnecki – ESL Teacher – from: Hill Elementary School, to: Hill / Hedgepeth/Williams Elementary School, at the salary of \$52,577 (\$51,077-MA, Step 3-TEA + \$1,500 dual certification) no change in salary, effective January 3, 2011 through June 30, 2011. (15-244-100-101-0000-00-08) (15-244-100-101-0000-00-32)
2. Mr. William Tracy – Principal – from: Assignment to be determined, to: Kilmer Elementary School, at the salary of \$148,915-HSP, Step 10 (red lined), effective January 11, 2011 through June 30, 2011. (15-000-240-103-0000-00-24)

##### d. Appointment - Interim

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following interim appointment :

1. Mr. Wayne Dennis – from: Vice Principal – Hill Elementary School, from: \$110,008-ESVP, Step 10, to : Interim Principal, Hill Elementary School, to: \$114,779-MSP, Step 1, effective December 6, 2010 through January 14, 2011, pro-rated. (15-000-240-103-0000-00-32)

##### e. Return to Former Positions

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following return to former positions :

1. Ms. Paula Bethea – from: Interim Principal – Kilmer Elementary School, from : \$114,779 ESP-Step 1, to: Vice Principal – Kilmer Elementary School, to: \$99,939 ESVP-Step 6, effective January 11, 2011 through June 30, 2011, pro-rated. (15-000-240-103-0000-00-24)
2. Mr. Wayne Dennis – from: Interim Principal, Hill Elementary School, from : \$114,779-MESP, Step 1, to: Vice Principal – Hill Elementary School, to: \$110,008-ESVP, Step 10, to, effective January 17, 2011 through June 30, 2011, pro-rated. (15-000-240-103-0000-00-32)

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3. Mr. Michael Pettolla – from: Vice Principal – Kilmer Elementary School, from : \$88,875-ESVP, Step 1, to: Middle School Mathematics Teacher, Dunn Middle School, to: \$75,811(\$74,311-MA+30, Step 14-TEA + \$1,500 dual certification), effective January 17, 2011 through June 30, 2011, pro-rated. (15-130-100-101-0000-00-10)
4. Mr. Benjamin Ons – from : Vice Principal – Trenton High School-Chambers, from : \$99,295-SECVP, Step 1, to: Computer Teacher, Wilson Elementary School, to: \$59,336-BA+60, Step 10-TEA, effective January 17, 2011 through June 30, 2011, pro-rated. (15-120-100-101-0000-01-31)

### f. Leave of Absences

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following leave of absences :

1. Ms. Barbara Erba – Middle School Language Arts Teacher – Hedgepeth/Williams School, medical leave of absence with pay, effective December 14, 2010 through January 11, 2011. (15-130-100-101-0000-00-08)
2. Mr. Gregory Gunzelman – Science Teacher – Trenton High School-Chambers, medical leave of absence without pay, effective December 15, 2010 through March 15, 2011. (15-140-100-101-0000-00-05)
3. Mr. Gregory Reed – Custodian – Trenton High School-Chambers, medical leave of absence with pay, effective December 21, 2010 through January 31, 2011. (11-000-262-110-0000-52-61)
4. Ms. Theresa Kelly – Grant Administrator- Safe Schools/Healthy Students Grant, medical leave of absence with pay, effective January 5, 2011 through February 5, 2011. (20-316-200-104-0000-10-57)

### g. Appointments

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following appointments :

1. Mr. Vincent Guzman – Temporary Plumber Journeyman – Buildings & Grounds Department, at the salary of \$77,125, effective January 3, 2011 through January 31, 2011, pro-rated. (11-000-262-110-0000-53-61)
2. Mr. Daryl Bumbera – Temporary Plumber Journeyman – Buildings & Grounds Department, at the salary of \$77,125, effective January 3, 2011 through January 31, 2011, pro-rated. (11-000-262-110-0000-52-61)
3. Mr. Todd Galvelis – Temporary Electrician Journeyman – Buildings & Grounds Department, at the salary of \$78,427, effective January 3, 2011 through January 31, 2011, pro-rated. (11-000-262-110-0000-52-61)
4. Mr. Daniel Sabree – Carpenter Journeyman – Buildings & Grounds Department, at the salary of \$74,079, effective January 3, 2011 through June 30, 2011, pro-rated. (11-000-262-110-0000-53-61) **NOTE: Replacing M. Zagola who retired.**
5. Mr. Michael McQuade – from : Mason Journeyman – Buildings & Grounds Department,

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from the salary of \$75,821, to: Interim Mason Foreman, Buildings & Grounds Department, to the salary of \$80,175, effective July 9, 2010 to July 17, 2010, pro-rated for 6 days only.  
(11-000-262-110-0000-53-61)

**NOTE: To replace R. McDaniels who was out due to death in the family.**

### **h. Emergent Hires**

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following emergent hires:

1. Mr. Richard Dempsey – Garage Mechanic – Buildings & Grounds/Garage, at the salary of \$34,134, Step 1/Guide C, effective February 1, 2011 through June 30, 2011, pro-rated. (11-000-262-110-0000-52-61) **NOTE: Replacing G. Marks who was promoted.**
2. Approve the following Substitute Teachers, effective January 15, 2011 through June 30, 2011 :

Angela DiFranco  
Reward Ogbeni

**NOTE:**       \$80 – Substitute Certification  
                  \$85 – Certificate of Eligibility Certification  
                  \$100 – Certificate of Eligibility with Advance Standing Certification  
                  \$125 – Standard Certification

### **i. Salary Correction**

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following salary correction :

1. Mr. Robert Pawson – Science Teacher – Dunn Middle School, from the salary of \$81,311(\$79,811-BA, Step 15-TEA + \$ 1,500 dual certification) to the salary of \$83,511(\$79,811-BA, Step 15-TEA + \$ 1,500 dual certification + \$2,200 longevity), effective September 1, 2010 through June 30, 2011. (15-130-100-101-0000-00-10)  
**NOTE: salary did not roll-in properly for the 2010-2011 school year.**

### **j. Before/After School Program**

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following before/after school program :

1. Approve the following Teachers – AM/PM Supervisors (Bus Duty/Breakfast Program), Hill Elementary School, at the rate of \$42.00 per hour, effective September 27, 2010 through June 23, 2011. (15-120-100-101-0009-00-32) **NOTE: Not to exceed \$12,180.00 total.**

Annie Coleman           Ronald Sanasac       Rehan Majeed (substitute)

### **k. Volunteers**

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following volunteers :

1. Approve the following volunteers, at various locations, with no cost to the district, effective for the 2010 – 2011 school year :

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<u>Name</u>	<u>Type of Volunteer</u>	<u>Location</u>
Joelis Matos	Classroom	Grant School
Bryan Caver	Sporting Events	TCHS-Chambers
Joseph Bianchi	Sporting Events	TCHS-Chambers
Anthony Stillitano	Sporting Events	TCHS-Chambers
Kyle White	Sporting Events	TCHS-Chambers
Theodore Durling	Sporting Events	TCHS-Chambers
Darryl Young, Sr.	Sporting Events	TCHS-Chambers
Joseph Richardson	Sporting Events	TCHS-Chambers

**NOTE: Volunteers must satisfy fingerprint requirements.**

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### CONSIDERATION OF RESOLUTIONS (con't)

#### 3. FINANCE & FACILITIES

##### a. Appropriation Transfers – November 2010

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and;

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, does ratify the transfers approved by the Superintendent of Schools. (**Attachment 3-A**)

##### b. A-148 Secretary's Report – November 2010

WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and

WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148;

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3, the secretary has certified that, as of the date of the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting;

BE IT FURTHER RESOLVED, in compliance with N.J.A.C 6A:23-2.11©4, the Board of Education certifies that, after review of the secretary's monthly financial reports for November 2010, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment 3-B**)

##### c. A-149 Treasurer's Report – November 2010

WHEREAS, pursuant to N.J.S.A. 18A-17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and

WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and

WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;

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NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education , for the period ending November 30, 2010, upon the recommendation of the Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting.  
**(Attachment 3-C)**

**d. Staff Travel**

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, ratified staff attendance/participation in the following professional conferences, workshops, seminars or trainings for the month of January with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or operation of the school district.

Applicant	Position	School	Purpose	Location	Date	Funds	Cost	GAAP Code
Mary Courtney	Supervisor	CSB	Data Analysis with Dr. Tracy Stevens	Edison, NJ	1/10-11/2011		\$0	No cost to the Board
Shawn Mitchell (Orig. app'd on 12/20/10)	Comptroller	CSB	State Aid & Budget Preparation Workshop	Mount Laurel, NJ CORRECTION	1/26/2011 CORRECTION	Board	\$75	11-000-251-580-0000-00-60

**e. NJQSAC District Performance Review Statement of Assurance for 2009-2010**

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **NJQSAC District Performance Review Statement of Assurance for 2009-2010** for submission to the Mercer County Superintendent of Schools.  
**(Attachment 3-E)**

**f. Appointment of District Public Agency Compliance Officer**

BE IT RESOLVED: that the Trenton Board of Education, pursuant to N.J.A.C. 17:27-3.3 hereby appoints Jayne S. Howard as its duly authorized Public Agency Compliance Officer for the 2011-2012 School Year.

**g. Resolution for Acceptance of Safe Schools/Healthy Students Grant for 2010-2011**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Acceptance of Safe Schools/Healthy Students Grant for 2010-2011** in the amount of **\$1,430,750.00**.

**h. Resolution to Use Carryover Funds from 2009-2010 for Safe Schools/Healthy Students Grant**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Use of Carryover Funds from 2009-2010 for Safe Schools/Healthy Students Grant** in the amount of **\$1,271,029.89**.