

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

**Completed March 15, 2011**  
**Convened at 6:40 P.M.**

**Call to Order**

Ms. Nicola Tatum, President, called the meeting to order at 6:40 p.m.

**Pledge of Allegiance**

Ms. Nicola Tatum, President, led the salute to the flag.

**Roll Call**

**Present:**

T. Missy Balmir  
L. Diane Campbell  
Harry Luna – arrived 6:52 p.m.  
Donald O. Shelton  
Algernon Ward  
Nicola Tatum

**Excused Absent:**

Elizabeth Johnson  
Toby Sanders  
Marcellus Smith

**Acting Superintendent of Schools** – Raymond Broach - Present

**New Jersey Sunshine Law** - Read by Jayne Howard, Business Administrator/Board Secretary

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted in the Central Services Building, 108 North Clinton Avenue, City Clerk's Office, City Hall and the Times. Anyone whose name is on the mailing list should receive a notice.

Formal action will take place at this meeting.

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

**Adoption Of Agenda**

President Tatum advised the Board of the following changes to tonight’s agenda:

- The Spotlight on the Schools for TCHS-Main will be postponed to the March 28 meeting.
- PULL the Restructuring Update Presentation.
- PULL the 2011/2012 Budget Presentation.
- There is an addendum for Special Ed – Speech Services.
- Add a student trip to The College of New Jersey on March 17 by TCHS-West.

Motion by Ms. Balmir and seconded by Mr. Ward to adopt the agenda.

Agenda was adopted by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	absent		
Harry Luna – not present for vote			
Toby Sanders	absent		
Donald O. Shelton	X		
Marcellus Smith	absent		
Algernon Ward	X		
Nicola Tatum	X		

**PUBLIC PARTICIPATION**

President Tatum advised that each speaker would be allotted three minutes.

Mr. Waldemar Ronquillo had concerns about rumors regarding MLK students. Superintendent Broach asked Mr. Ronquillo to get him more information on this confidential matter. Mr. Ronquillo also had concerns about transferring students to Dunn Middle School.

Ms. Susan Nardi from New Jersey Education Association (NJEA), the representative for the Trenton Business & Technical Association (TB&T), was joined by Daryl Haynes, a former security officer in the District. They provided the Board with a proposal for bringing back the security officers as employees of the District under the TB&T unit. The proposal outlined changes the officers would be willing to make.

Ms. Tawanda Taylor had concerns about Grant School possibly changing to a K-5 school. She asked for clarity on the issue. She also expressed concern about possible overcrowding of classes when the new Miller Homes are built in the area. Lastly, she addressed the topic of basic skills assistance for students.

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

Ms. Naomi Johnson-LaFleur, President of the Trenton Education Association, discussed the restructuring process and how employees in the schools are kept updated on same. She felt it important that TEA staff and Administration continue to work together on the restructuring process, and she discussed the success of the workshop held on March 12 for affected employees. Ms. Johnson-LaFleur expressed concern about proposed changes in grade spans at some schools, and she asked that all stakeholders be involved in this process.

**SUPERINTENDENT’S REMARKS**

Superintendent Broach agreed with the comments of Ms. Johnson-LaFleur. He thanked all the local NJEA, TEA and TASA (Trenton Administrators & Supervisors Association) representatives for collaborating with him and with Executive Director Kathleen Smallwood-Johnson on addressing the restructuring process for affected teachers. He emphasized the importance of everyone working together to make the schools places of excellence.

**BOARD MEMBER COMMENTS**

Ms. Tatum spoke about the recent tour of the TCHS-Main campus with representatives of the Schools Development Authority (SDA). She expressed concern about the condition of the building. She stated that additional meetings are planned with State legislators, and she asked for the community’s continued assistance and support towards receiving funding to address the building’s condition. Mr. Broach took the opportunity to advise the public of an open public meeting on March 23 at 1:00 p.m. at the Main campus, being held by the joint committee for facilities and construction with specific legislators. Mr. Ward added that Trenton City Council is expected to pass a resolution in support of the SDA providing funding to repair TCHS-Main. He encouraged the public to add their voices to this effort by contacting the appropriate decision makers.

Mr. Ward discussed a meeting he attended with community representatives regarding the plan for Bi-lingual education. He said that Board Members Don Shelton and Harry Luna also attended, and that a committee of stakeholders and community members is planned.

**BOARD DISCUSSION & ACTION ON MARCH 14 RECOMMENDATIONS**

**Meeting Minutes:**

February 14, 2011 Board Conference and Executive Session

February 28, 2011 Regular Board Meeting

March 3, 2011 Board Budget Retreat

**Superintendent’s Recommendations:**

Curriculum, Instruction, Assessment & Special Ed/Student Services (1)

Finance & Facilities (3)

**Board Committee Reports:**

Finance Committee, 2/9/11

In the absence of questions or comments from the Board, Ms. Tatum asked for a motion to approve the March 14 Superintendent’s Recommendations.

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

Motioned by Mr. Ward and seconded by Ms. Balmir to approve the March 14, 2011 Superintendent’s Recommendations. With six (6) yes votes and one (1) abstention, the March 14, 2011 Superintendent’s Recommendations were **approved**.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
T. Missy Balmir	X		
L. Diane Campbell	X		Curriculum Item B
Elizabeth Johnson	absent		
Harry Luna	X		
Toby Sanders	absent		
Donald O. Shelton	X		
Marcellus Smith	absent		
Algernon Ward	X		
Nicola Tatum	X		

**MARCH 14, 2011 ADDENDUM:**

**a. Resolution for Camelot Educational Resources for Speech Services**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for **Camelot Educational Resources for Speech Services** for the remainder of the 2010-2011 school year in an amount not to exceed **\$20,000.00**.

(Account Code: 11-000-219-320-0000-00-84)

**Student Study Trip**

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a field trip on March 17, 2011 to The College of New Jersey by TCHS-West campus at **no cost to the Board**.

**MARCH 14, 2011 SUPERINTENDENT’S RECOMMENDATIONS:**

**1. CURRICULUM, INSTRUCTION & ASSESSMENT/SPECIAL ED & STUDENT SERVICES**

**CURRICULUM, INSTRUCTION & ASSESSMENT - SCHOOLS:**

**a. Student Study Trips**

BE IT RESOLVED: “that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips.

Agenda	Applicant	School	Destination	Purpose	Type Edu./Inct	No. of Students	Date	Funds	Cost	GAAP Code

**TRENTON BOARD OF EDUCATION  
108 North Clinton Avenue  
Trenton, New Jersey 08609  
BOARD CONFERENCE MEETING  
Monday – March 14, 2011 – 6:30 P.M.  
MINUTES**

Orig. Approved 8/30/10 Revised	A. Costanza	Gregory School	Silver Lake Nature Cntr	Explore a forest & pond ecosystem	Edu/Inct	60	5/20/2011	Board	\$788.00 Revised	15-190- 100-890- 0000-00- 21
Orig. Approved 8/30/10 Revised	Joseph Zuccarello	Gregory	Water Front Park	Orchestra & choral performance (Revised)	Edu/Inct	130	5/25/2011	Board	\$216.00 Revised	15-190- 100-890- 0000-00- 21 Revised
Orig. Approved 8/30/10 Revised	Carol Houghton	Gregory	Princeton University	Students will learn importance of science & engineering	Edu/Inct	22	3/17/2011 Revised	Board	\$144.00 Revised	15-190- 100-890- 0000-00- 21 Revised
Orig. Approved 8/30/10 Revised	Carol Raines- Sapp	Gregory	Smithsonian Institute	Observe gov't buildings & landmarks	Edu/Inct	95 Revised	5/11/2011	Board	\$1,000	15-000- 270-512- 0000-00- 21
Orig. Approved 8/30/10 Revised	Pearl Onukwug- ha	Gregory	The Battleship	Identify contributions	Edu/Inct	51	4/14/2011	Board	\$144.00 Revised	15-190- 100-890- 0000-00- 21 Revised
Orig. Approved 8/30/10 Revised	Susan Franko	Gregory	Philadelphia Zoo	Recognize different plants/animals	Edu/Inct	45	5/12/2011	Board	\$144.00 Revised	15-190- 100-890- 0000-00- 21 Revised
Orig. Approved 8/30/10 Revised	Pearl Onukwug- ha	Gregory	Grounds for Sculpture	Identify aspects of culture	Edu/Inct	51	6/9/2011	Board	\$72.00 Revised	15-190- 100-890- 0000-00- 21 Revised
Orig. Approved 11/22/10 Revised	Ms. Moaning	Gregory	Medieval Times	Reinforce Unit of Social Studies Curriculum (Revised)	Edu/Inct	45	3/31/2011 Revised	Board	\$144.00 Revised	15-190- 100-890- 0000-00- 21 Revised
March	Lysette Toro- Mays	Wilson	Wm Trent House	All students will demonstrate knowledge of US & NJ History in order to understand life and events in the past and how they relate to the present and future	Edu/Inct	47	3/10/2011	Grant	\$95	20-246- 200-800- 0000-11- 82
March	Stene Eutz	Grant	Franklin Institute	All students will gain understanding of the structure, dynamics and geophysical system of the Earth's outcome	Edu/Inct	70	3/18or 25/2011	Board	\$590	15-000- 270-512- 0000-00- 20
March	Jim Simon	Day/Twi	Fernbrook Farm	Students will understand the importance of proper nutrition for healthy lifestyles	Edu/Inct	10	3/24,4/14, 5/26		\$0	No cost to the Board
March	Doug Demeo	Day/Twi	Delaware river and local parks	All students will demonstrate the creative critical thinking and problem solving skills needed to function successfully as both global citizens and workers	Edu/Inct	12	3/17,31 4/14,28 5/12,26 6/9,23/11		\$0	No cost to the Board

**b. Resolution for Student Teacher Intern from Mercer County Community College**

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for **Student Teacher Intern from Mercer County Community College** assigned as follows:

<i>Candidate</i>	<i>Placement School</i>	<i>Placement Dates</i>
Danielle Sutton	Columbus School	March 2011 – June 2011

c. **Resolution for Student Teacher Intern from The College of New Jersey**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for **Student Teacher Intern from The College of New Jersey** assigned as follows:

<i>Candidate</i>	<i>Placement School</i>	<i>Placement Dates</i>
Hedda Colossi	Dunn Middle School	March 2011 – June 2011

3. **FINANCE & FACILITIES**

a. **Appropriation Transfers – January 2011**

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and;

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, does ratify the transfers approved by the Superintendent of Schools. (**Attachment 3-A**)

b. **A-148 Secretary’s Report – January 2011**

WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148; WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3, the secretary has certified that, as of the date of the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting;

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

BE IT FURTHER RESOLVED, in compliance with N.J.A.C 6A:23-2.11©4, the Board of Education certifies that, after review of the secretary’s monthly financial reports for January 2011, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachment 3-B**)

c. **A-149 Treasurer’s Report – January 2011**

WHEREAS, pursuant to N.J.S.A. 18A-17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and  
 WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and  
 WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;  
 NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education , for the period ending January 30, 2011, upon the recommendation of the Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting.  
 (**Attachment 3-C**)

d. **Staff Travel**

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, ratified staff attendance/participation in the following professional conferences, workshops, seminars or trainings with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or operation of the school district.

Applicant	Position	School	Purpose	Location	Date	Funds	Cost	GAAP Code
Debra Powell Orig app'd 2/28 Correction	Social Worker	Spec. Ed.	LRC Training	Trenton, NJ	3/11 (correction), 3/23/2011, 4/6/2011		\$0	No Cost to the Board
Sharron Grady	Director	TCHS	NJ Coordinated School Health Demon	Hamilton, NJ	3/21/2011		\$0	No Cost to the Board

**ADJOURN TO EXECUTIVE SESSION**

Motion by Mr. Ward and seconded by Ms. Balmir to adjourn the meeting into Executive Session. **All** were in favor **0** opposed **0** abstentions.

Ms. Tatum read the Executive Session Resolution:

**WHEREAS**, The Board of Education must discuss subjects concerning personnel matters, negotiations, and legal matters;

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

**WHEREAS**, The aforesaid subjects are not appropriate subjects to be discussed in public meeting; and,

**WHEREAS**, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

**RESOLVED**, That the aforesaid subjects shall be discussed in closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

**ADJOURN** 7:15 p.m.

**REOPEN PUBLIC MEETING**

Open Public Meeting reconvened at 8:26 p.m.

**7. Labor Law**

Motioned by Mr. Ward and seconded by Ms. Tatum to make payment to Shaun Hackett pursuant to Labor Law. The motion was **approved** by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	absent		
Harry Luna	X		
Toby Sanders	absent		
Donald O. Shelton	X		
Marcellus Smith	absent		
Algernon Ward	X		
Nicola Tatum	X		

**1. Johnny on the Spot vs. TBOE**  
**Payment for Goods Received at TCHS-Main**

Motioned by Mr. Luna and seconded by Ms. Balmir to approve the above item. The motion was **approved** by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	absent		

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**BOARD CONFERENCE MEETING**  
**Monday – March 14, 2011 – 6:30 P.M.**  
**MINUTES**

Harry Luna	X
Toby Sanders	absent
Donald O. Shelton	X
Marcellus Smith	absent
Algernon Ward	X
Nicola Tatum	X

**2. B&T (Charles Kelly) vs. TBOE**  
**AR-2011-848/AR-2011-084**  
**Settlement Agreement & Consent Award**

Motioned by Ms. Balmir and seconded by Mr. Luna to approve the above item. The motion was **approved** by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	absent		
Harry Luna	X		
Toby Sanders	absent		
Donald O. Shelton	X		
Marcellus Smith	absent		
Algernon Ward	X		
Nicola Tatum	X		

**3. B&T (Kelly, Kerlin, Hammock, Grehan)**  
**Memo re: Compensation for Work Days**

Motioned by Mr. Shelton and seconded by Mr. Luna to approve the above item. The motion was **approved** by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	absent		
Harry Luna	X		
Toby Sanders	absent		
Donald O. Shelton	X		
Marcellus Smith	absent		
Algernon Ward	X		
Nicola Tatum	X		

**4. TASA (Belinda Silver) vs. TBOE**  
**AAA Case No. 18-390-01427-10 02 J1M-C**  
**Reimbursement \$350.00 to American Arbitration Assoc.**

TRENTON BOARD OF EDUCATION  
108 North Clinton Avenue  
Trenton, New Jersey 08609  
BOARD CONFERENCE MEETING  
Monday – March 14, 2011 – 6:30 P.M.  
MINUTES

- 5. **B&T (Anthony Stratford) vs. TBOE**  
**Docket No. AR-2010-396**  
**Reimbursement \$652.50 to James M. Darby, Esq.**
  
- 6. **B&T (Ms. Steever) vs. TBOE**  
**Docket No. AR-2010-533**  
**Reimbursement \$947.16 & \$1,750.00 to John E. Sands**

Motioned by Dr. Campbell and seconded by Ms. Balmir to approve the above legal bills.  
The motion was **approved** by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	absent		
Harry Luna	X		
Toby Sanders	absent		
Donald O. Shelton	X		
Marcellus Smith	absent		
Algernon Ward	X		
Nicola Tatum	X		

Motion to adjourn the meeting at 8:29 p.m.

**ADJOURN** 8:29 p.m.

Respectfully submitted

*Jayne S. Howard*

Jayne S. Howard  
Business Administrator/Board Secretary