

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**ANNUAL ORGANIZATION MEETING**  
**Monday – May 16, 2011 – 5:30 P.M.**  
**MINUTES**

**Completed May 17, 2011**  
**Convened at 5:30 P.M.**

**Call to Order**

Jayne S. Howard, Business Administrator/Board Secretary, called the meeting to order at 5:30 p.m.

**Pledge of Allegiance**

Jayne S. Howard led the salute to the flag.

**New Jersey Sunshine Law** - Read by Jayne Howard, Business Administrator/Board Secretary

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted in the Central Services Building, 108 North Clinton Avenue, City Clerk's Office, City Hall and the Times. Anyone whose name is on the mailing list should receive a notice.

Formal action will take place at this meeting.

**Oath of Office for Reappointed Board Members**

The Honorable Tony F. Mack, Mayor of Trenton, administered the Oath of Office to the three new Board Members: Jason Redd, Sasa Olessi Montaña and Mary Taylor-Hayes. He also welcomed Dr. Jane Rosenbaum, who was sworn in effective May 4. Mayor Mack stated that the role of School Board Members is the most critical role in moving the City forward, and he appreciates all that they do in performing their service.

**Roll Call for attendance**

**Present:**

Missy Balmir  
Sasa Olessi Montaña  
Jason Redd  
Jane Rosenbaum  
Toby Sanders  
Donald O. Shelton  
Mary Taylor-Hayes  
Algernon Ward  
Nicola Tatum

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**Interim Superintendent of Schools** – Raymond Broach - Present

**Nomination and Election of President**

Ms. Howard stated that the floor is open for nominations to the office of President. Ms. Balmir nominated Ms. Nicola Tatum for President. Ms. Howard asked if there are any other nominations for President. Mr. Ward nominated Rev. Toby Sanders for President.

**Roll Call for Nicola Tatum as Board President:**

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Missy Balmir	X		
Sasa Olessi Montaña		X	
Jason Redd		X	
Jane Rosenbaum		X	
Toby Sanders		X	
Donald O. Shelton	X		
Mary Taylor-Hayes		X	
Algernon Ward			X
Nicola Tatum	X		

**Roll Call for Rev. Toby Sanders as Board President:**

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Missy Balmir		X	
Sasa Olessi Montaña	X		
Jason Redd	X		
Jane Rosenbaum	X		
Toby Sanders	X		
Donald O. Shelton		X	
Mary Taylor-Hayes	X		
Algernon Ward	X		
Nicola Tatum		X	

**Rev. Toby Sanders** was elected to the position of President of the Board with six affirmative votes.

**Nomination and Election of Vice President**

President Sanders stated that the floor is open for nominations to the office of Vice President. Ms. Taylor-Hayes nominated Sasa Olessi Montaña for Vice President. Ms. Howard asked if there are any other nominations for Vice President. Mr. Ward nominated Nicola Tatum for Vice President.

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**Roll Call for Sasa Olessi Montaño as Vice President:**

<u><b>ROLL CALL</b></u>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Missy Balmir		X	
Sasa Olessi Montaño	X		
Jason Redd	X		
Jane Rosenbaum	X		
Toby Sanders	X		
Donald O. Shelton		X	
Mary Taylor-Hayes	X		
Algernon Ward		X	
Nicola Tatum		X	

**Roll Call for Nicola Tatum as Vice President:**

<u><b>ROLL CALL</b></u>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Missy Balmir	X		
Sasa Olessi Montaño		X	
Jason Redd		X	
Jane Rosenbaum		X	
Toby Sanders		X	
Donald O. Shelton	X		
Mary Taylor-Hayes		X	
Algernon Ward	X		
Nicola Tatum	X		

**Sasa Olessi Montaño** was elected to the position of Vice President of the Board with five affirmative votes.

**Board Member Comments**

Ms. Balmir welcomed the new Board Members and stated she looks forward to working with them. Mr. Ward also welcomed the new members, and he thanked Ms. Tatum for her work over the past year.

Ms. Tatum welcomed the new Board Members and advised them there will be challenges ahead. She said the new members may call on her anytime for guidance and advice.

Reverend Sanders thanked the community for its support of the Board during the past year. He also thanked all the employees of the District who have worked under very difficult circumstances to do the best job they can, from the interim Superintendent to all his staff and teachers. He thanked the parents who have been supportive of the District during this year and all years past, stating they are a very vital part of the enterprise. Reverend Sanders thanked the special education teacher and his mom who taught him to read, and he thanked the Board Members with whom he served during the past year, specifically Ms.

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Elizabeth Johnson who mentored him as a new Board Member. He also thanked Ms. Tatum for her leadership and friendship. He stated that Ms. Tatum and Mr. Ward are both products of Trenton Public Schools. Reverend Sanders expressed his gratitude to Mr. Marcellus Smith and Dr. Diane Campbell, who served as Vice President of the Board during the past year.

Lastly, Reverend Sanders addressed the tone and tenor of the Board, and he said he will do everything he can this year in moving forward with being civil, courageous, honest and transparent. He stated that the truth is the most powerful weapon, and his comments and votes will be based on what he believes to be the truth. He said the Board Policies are the governing rules of how the District operates. He said policies should not be rigid, that they should be looked at with some flexibility, yet still followed as policy. Reverend Sanders stated that the two obligations of the Board are to make policies and ensure they are followed, and to work in partnership with and support the Superintendent. He said that the Board does not run the District; rather, they work in cooperation with the Superintendent. Reverend Sanders asked that everyone work together harmoniously and respectfully to move the District forward.

**Discussion of Business Agenda**

Reverend Sanders advised that, according to policy, there are certain items the Board must approve. He listed the items on the Business Agenda as follows:

1. **Approval of RESOLUTION to Adopt the Annual Board Meeting Schedule for the 2011/2012 school year**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2011/2012 school year (**Attachment 1**).

2. **Approval of RESOLUTION for Newspapers of Record for the 2011/2012 school year**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates *The Times* as the official Newspaper of Record; further be it

RESOLVED: that the following newspapers are approved as Newspapers in Education: *Fourth Estate, Newark Star Ledger, Philadelphia Tribune, Philadelphia Inquirer* and *Vision Hispana*.

3. **Approval of RESOLUTION Authorizing the Superintendent to Audit and Approve Bill Payments for the 2011/2012 school year**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Superintendent of Schools, in accordance

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with N.J.S.A. 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board for the 2011/2012 school year.

4. **Approval of RESOLUTION to Approve the Board Operational Policy Manual for the 2011/2012 school year**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith readopts the Board Operational Policies/Procedures for the 2011/2012 school year.

5. **Approval of RESOLUTION to Appoint an Affirmative Action Officer and Section 504 Administrator for the 2011/2012 school year**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Director of Student Services as the Affirmative Action Officer and Section 504 Administrator, pursuant to N.J.A.C. 6:4-1.4, for the 2011/2012 school year.

6. **Approval of a RESOLUTION to appoint a Section 504 Compliance Officer for the 2011/2012 school year**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Supervisor of Nurses as Section 504 Compliance Officer, pursuant to Section 504 – 1973 Rehabilitation Act, for the 2011/2012 school year.

7. **Approval of 2011/2012 Payroll Schedule**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the 2011/2012 Payroll Schedule (**Attachment 7**).

8. **Approval of a RESOLUTION to appoint District Purchasing Agents for the 2011/2012 School Year**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints for the 2011/2012 school year Jayne S. Howard as its duly authorized qualified purchasing agent, and as authorized purchasing agent, Georgette Bowman.

9. **Approval of a RESOLUTION to appoint Treasurer of School Monies for the 2011/2012 school year**

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints James Bartolomei as Treasurer of School Monies for the 2011/2012 school year at a cost not to exceed \$16,000.00.

**10. Approval of 2011/2012 School Calendar**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the 2011/2012 School Calendar (**Attachment 10**).

Reverend Sanders stated that although the Board Meeting Schedule and the School Calendar are approved at the Organization Meeting, they are subject to revision during the year as special circumstances may dictate. Mr. Ward asked if tonight's agenda would include approving the budget, and Reverend Sanders answered that it does not. He said most of the resolutions on the Business Agenda are procedural items required by the State.

At this time, Mr. Ward motioned that the Board approve the May 16, 2011 Business Agenda. The motion was seconded by Ms. Balmir.

**Approval of Business Agenda**

The Business Agenda was approved by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Missy Balmir	X		
Sasa Olessi Montaña	X		
Jason Redd	X		
Jane Rosenbaum	X		
Toby Sanders	X		
Donald O. Shelton	X		
Mary Taylor-Hayes	X		
Algernon Ward	X		
Nicola Tatum	X		

**Adjournment**

Reverend Sanders asked for a motion to adjourn the meeting. Motioned by Ms. Tatum and seconded by Ms. Balmir to adjourn the meeting.

**ADJOURN** 6:00 p.m.

Respectfully submitted

*Jayne S. Howard*

Jayne S. Howard  
Business Administrator/Board Secretary