

TRENTON BOARD OF EDUCATION
108 North Clinton Avenue
Trenton, New Jersey 08609
BOARD CONFERENCE MEETING
Monday – November 8, 2010 – 6:30 P.M.
MINUTES

Completed November 10, 2010
Convened at 6:35 P.M.

Call to Order

Ms. Nicola Tatum, President, called the meeting to order at 6:35 p.m. A quorum was achieved at 6:45 p.m.

Pledge of Allegiance

Ms. Nicola Tatum, President, led the salute to the flag.

Roll Call

Present:

T. Missy Balmir
L. Diane Campbell
Elizabeth Johnson
Harry Luna – arrived 7:00 p.m.
Toby Sanders – arrived 7:05 p.m.
Donald O. Shelton – arrived 7:50 p.m.
Marcellus Smith – arrived 7:50 p.m.
Algernon Ward – arrived 6:45 p.m.
Nicola Tatum

Interim Acting Superintendent of Schools – Raymond Broach - Present

New Jersey Sunshine Law - Read by Jayne Howard, Business Administrator/Board Secretary

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted in the Central Services Building, 108 North Clinton Avenue, City Clerk's Office, City Hall and the Times. Anyone whose name is on the mailing list should receive a notice.

Formal action will take place at this meeting.

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Adoption Of Agenda

President Tatum advised the Board of the following changes to tonight’s agenda:

- Human Resources Item C1 – the location should be TCHS-West Campus
- Human Resources Item E13 – pull individual with initials “J.D.”
- Human Resources Item E16 – stipend of Head Swim Coach should be \$7,828; and stipend of Assistant Boys Indoor Track Coach should be \$5,088
- Human Resources Item E17 – **PULL** this item

Motion by Ms. Balmir and seconded by Ms. Johnson to adopt the agenda.
Agenda was adopted by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	X		
Harry Luna – not present for vote			
Toby Sanders – not present for vote			
Donald O. Shelton – not present for vote			
Marcellus Smith – not present for vote			
Algernon Ward	X		
Nicola Tatum	X		

PUBLIC PARTICIPATION

Mr. Bee Smooth spoke about accountability for educating the students. He also asked for a copy of the unified plan for all schools in the District. He said this would increase parental involvement.

Ms. Naomi Johnson-LaFleur, President of Trenton Education Association (TEA), discussed her association’s concerns regarding the School Improvement Grant (SIG). She stated that the Board had received a copy at the last Board Meeting of the TEA response to the School Improvement Grant, and to date she has not received a response.

Mr. Waldemar Ronquillo, parent, voiced his concern regarding the conduct of some Bowles Corporate Services staff members. He felt that the number of security officers in the schools is not adequate to meet the District’s needs. He also asked for a status on transportation issues voiced previously by parents. Mr. Ronquillo asked that his name be removed from the No Child Left Behind grant application.

Ms. Tonya Grant-Brown and Mr. Darren Green discussed the situation with the head basketball coach position at TCHS-Main.

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Ms. Sherry Watkins, past Vice President of Security Officers in the Trenton Business & Technical Association, spoke as a concerned parent regarding recent violence in the schools. She questioned the qualifications and training of the current officers.

PRESENTATIONS TO THE BOARD

Ms. Everene Downing, Director of Pupil Personnel, discussed the Annual Violence, Vandalism and Substance Abuse Report for 2009-2010 (handout attached). Board Member questions were in the following areas:

- Existence of a culture and climate of under-reporting incidents
- Truancy data and methods of reducing student truancy
- Adequacy of security staffing level
- Method of collecting data
- More frequent reporting of statistics to the Board

Dr. Patricia Emmerman, Executive Director for Special Education & Student Services, gave a presentation on Special Education Goals. She discussed the accomplishments in her department during the three months that she has been in Trenton. Board Member questions were in the following areas:

- Process to be followed for classification of students on a timely basis
- Evaluation of Child Study Teams
- Definition of a special needs student
- Status of the backlog in special ed evaluations
- Programs for keeping students in District, and methods for evaluating these programs
- Timeline for bringing special needs students back in District
- Cost comparison between in District students versus Out of District

Ms. Marge Dooley, Supervisor of Nurses, presented the School Nursing Services Plan (handout attached). Board Members questioned:

- Number of bi-lingual nurses
- Status of the backlog in student vaccinations
- Use of thimerosal-free vaccinations
- Communicating to parents the importance of vaccinating their children

State Monitor Mark Cowell discussed the Board By-Laws (posted on the District website) with Board Members.

SUPERINTENDENT'S REMARKS

Mr. Broach thanked all staff members who presented this evening. He introduced Mr. Laurence Capo, Executive Director of Young Audiences of New Jersey (YANJ), who

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discussed a donation being given to the Trenton School District (see Finance Item H). Accompanying Mr. Capo was Ms. Maureen Heffernan, Director of Arts in Education, and two YANJ Board Members – Barbara Moran and Carol Belt. Mr. Capo discussed the background history and mission of YANJ. Through the Adopt A School initiative, arts programming will be brought to the 16 elementary schools in the District. Additionally, Ms. Heffernan discussed a literacy initiative that will be offered.

Mr. Broach suggested to the Board the scheduling of a meeting for the sole purpose of discussing educational goals for the District. He also spoke about his collaboration with Mr. Irving Bradley of Bowles Corporate Services to address student safety issues that have been raised. Mr. Bradley spoke in more detail about the response to these issues.

BOARD MEMBER COMMENTS

Board Vice President Campbell shared with the Board her report on the 2010 Council of Urban Boards of Education (CUBE) Fall Conference she recently attended. A copy of the report is on file in the Board office. She advised there will be upcoming legal issues related to the Race To The Top funding.

Dr. Campbell stated she also attended the County Board of Education meeting, where conversation centered around shared services, solar panels as a source of revenue for school districts, statewide computer systems, and the budget and tax impact.

Mr. Luna discussed the Latino crisis and the connection between business and the educational system. He felt that more bi-lingual staff should be employed in Trenton. He also thanked Superintendent Broach for his response to the concerns of the community, and for keeping the Board updated on his proposed solutions.

Ms. Johnson discussed the recent Buildings & Grounds committee meeting. She stated that a firm would be hired to perform an energy audit, funded by a grant through the Board of Public Utilities. A Request for Proposals (RFP) will be issued. Additionally, Mr. Everett Collins, Executive Administrator for Buildings & Grounds, is investigating ways of reducing the waste produced by the District. Mr. Ward felt that a standardized recycling program should be implemented in the District.

Mr. Shelton addressed earlier public comments about students not being prepared for college. He stated that there are many caring people in the District. He also discussed the TEA statement of concerns regarding the SIG, and he stated that, as chair of the Board Grievance Committee, he cannot comment on this list of concerns. Mr. Shelton also discussed the budgetary issues facing the District and how this impacts decisions that have been made.

Reverend Sanders discussed the importance of reading and staying informed, for parents and students alike. He also said that there are many positive things going on in the schools.

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Ms. Tatum thanked Administration for getting the agenda to Board Members in a timely fashion prior to the Board meeting. She also thanked Administration for responding to concerns that are raised at meetings, and providing the Board with answers and status reports. She stated that the TEA concerns regarding the SIG are a concern of the Board as well, and it is taking more time to research this and provide answers.

Ms. Tatum said it is important to have after school programs in all the schools, and she advised the schools currently without a program that the Board considers this a high priority item. She asked that, by the next Board meeting, a timeline be in place for instituting a program at any school that does not currently have one.

BOARD DISCUSSION ON CONSENT AGENDA

Meeting Minutes:

Board Conference & Executive Session Minutes for October 12, 2010

Board Regular & Executive Session Minutes for October 25, 2010

Superintendent's Recommendations:

Curriculum, Instruction, Assessment & Special Ed/Student Services (1)

Human Resources (2)

Finance & Facilities (3)

Mr. Shelton observed that the high school basketball coach position is not on tonight's agenda. A concentrated discussion ensued on the contractual requirements surrounding this subject.

BOARD ACTION ON SUPERINTENDENT'S RECOMMENDATIONS FOR 11/8/10

Motion by Mr. Smith and seconded by Mr. Luna to approve the Consent Agenda. The Consent Agenda was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	X		
Harry Luna	X		
Toby Sanders	X		
Donald O. Shelton	X		
Marcellus Smith	X		
Algernon Ward	X		
Nicola Tatum	X		

1. CURRICULUM, INSTRUCTION & ASSESSMENT

CURRICULUM, INSTRUCTION & ASSESSMENT:

- a. **Resolution to Approve University Students for Internship in Trenton Public Schools**

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BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **University Students for Internship in Trenton Public Schools:**

- Crystal James, Grand Canyon University – Special Education Teacher Internship at Wilson Elementary School
- Danielle A. Muhammad, New Jersey City University – School Psychology Internship at Gregory Elementary School

CURRICULUM, INSTRUCTION & ASSESSMENT - SCHOOLS:

b. **Student Study Trips**

BE IT RESOLVED: “that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips.

Agenda	Applicant	School	Destination	Purpose	Type Edu./Inct.	No. of Students	Date	Funds	Cost	GAAP Code
Nov. CORRECTED	Althea Spruill	Cadwalader	Westhaven Farm	Behave appropriately	Edu./Inct	15	10/29/10	Grant	Admission \$100 Bus \$185	20-218-100-500-0000-00-59
Nov. CORRECTED	Althea Spruill	Cadwalader	Paws Farm	Wearing Uniforms	Edu./Inct	15	11/18/10	Grant	Admission \$80 Bus \$215	20-218-100-500-0000-00-59
Nov.	Lori Dennis	Monument	NJ State Museum	To observe scientific experiments	Edu./Inct	100	11/17/10			No cost to the Board
Nov.	Joseph Pucciatti	TCHS-Main	Trenton Marriott	Student Orchestra Performance	Edu./Inct	25	11/18/10	Board	\$200	15-421-100-101-0009-00-05
Nov.	William Russell	ML King	Patriot's Theater	Familiarity with Genres	Edu./Inct	160	11/18/10	Board	\$144	15-000-270-512-0000-00-23
Nov. CORRECTED	Rebecca Schwartz	TCHS - West	McCarter Theatre	Theater & writing techniques	Edu./Inct	30	11/2 or 3/2010	Board	\$345	15-000-270-512-0051-00-05

2. HUMAN RESOURCES

a. **Creation of Position**

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following creation of position .

1. Approve the creation of the position of Laborer Foreman-Buildings & Grounds Department, at the salary in accordance with the Mechanics & Laborers Contract. (11-000-262-110-0000-53-61)

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b. Appointments

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following appointments:

1. Ms. Erica Hundley – from: Long-term Substitute (Gr. 1) – Columbus Elementary School, to: Elementary Teacher Gr. 1 – Columbus Elementary School, at the salary of \$48,377-BA, Step 0-TEA (no change in salary), effective November 9, 2010 through June 30, 2011.
(15-120-100-101-0000-00-17)

NOTE : Replacing Lorraine Farr who retired.

2. Ms. Kristine Burns - from : Long-term Substitute – Robbins Elementary School, to: Elementary Teacher Gr. 2 – Hedgpeeth/Williams School, at the salary of \$48,377-BA, Step 0-TEA (no change in salary), effective November 18, 2010 through June 30, 2011.
(15-120-100-101-0000-00-08)

NOTE : Filling a newly created position.

c. Appointments – Change of effective date

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following change of effective date of appointment :

1. Mr. Thomas Montanari – Art Teacher – Trenton High School-West, at the salary of \$48,377-BA, Step 0-TEA, change the effective date from : October 18, 2010 to: November 1, 2010 through June 30, 2011, pro-rated.

NOTE: Replacing Beth Paugh who resigned. (15-140-100-101-0051-01-05)

2. Ms. Rosetta Morgan – School Counselor – Kilmer Elementary School, at the salary of \$48,377-BA, Step 0-TEA, change the effective date from : October 18, 2010 to: December 1, 2010 through June 30, 2011, pro-rated. (15-000-218-104-0000-33-24)

NOTE: Replacing George Montgomery who is out.

d. Transfers/Re-assignments

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following transfers/re-assignments :

1. Approve the following transfers/re-assignments, no change in salary, effective November 18, 2010 through June 30, 2011 :

Name	From Title	From Location	To Title	To Location
Denise Streater	Pre-K Teacher	Hedgpeeth/Williams	Kindergarten	Hedgpeeth/Williams
Kiya Green	Elementary Gr 4	Washington School	Kindergarten	Hedgpeeth/Williams
Joy Ons	Elementary Gr 5	King School	Elementary Gr 2	Mott School
Carmel Gabriel	Social Studies	Hill School	Social Studies	Hill / Kilmer Schools
Felice Farber	Science Teacher	Hedgpeeth/Williams	Science	TCHS-Chambers

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Alaina Galambos	Language Arts	Hedgepeth/Williams	English	TCHS-Chambers
Christina Guido	Math Teacher	Hedgepeth/Williams	Pre-K Teacher	Hedgepeth/Williams
Marybeth Stewart	Language Arts	Hedgepeth/Williams	Elementary Gr 4	Washington School
Debra Amon	Social Studies	Hedgepeth/Williams	Social Studies	Monument School
Daniela Ciobanu	Math Teacher	King School	Math Teacher	TCHS-Chambers
Tameka Cabell	Elementary Gr 4	Kilmer School	Kindergarten	Kilmer School
Chantel Wooten	Language Arts	Kilmer School	Elementary Gr 5	Kilmer School
Kira Royster	Social Studies	Kilmer School	Social Studies	TCHS-West

Note : Recommendations made by the State Monitor. Due to drop in middle school enrollment and an increase in elementary enrollment.

e. Before/Afterschool Programs

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following before/afterschool programs :

1. Approve the following Teachers-AM/PM Supervisors – Grant Elementary School, at the rate of \$42.00 per hour (7:45 am - 8:15 am & 3:05 pm – 3:35 pm), effective September 10, 2009 through June 25, 2010. (15-120-100-101-0009-00-20)

<u>Name</u>	<u>Amount Due</u>
Callvin Peterson	\$1,200.00
Martz Rivera	\$1,200.00
Ingrid Rodas	\$1,200.00
Alan Thomas	\$1,200.00
Susanne Spyros	\$1,200.00
Christine McKinney	\$2,000.00

2. Approve the following staff as alternates for before/after school programs – Mott Elementary School, at the rate of \$42.00 per hour effective November 1, 2010 through June 30, 2011. (15-421-100-110-0009-00-26)

NAME	PROGRAM	NOT TO EXCEED
Lynda Finlay	Breakfast Program	\$6,000.00
Dana Williamson	Before School Monitor	\$12,000.00

3. Approve the following Paraprofessionals-AM/PM Monitors – Grant Elementary School, at the rate of \$26 per hour (7:45 am - 8:15 am & 3:05 pm – 3:35 pm), effective September 10, 2009 through June 25, 2010. (15-120-100-101-0009-00-20)

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<u>Name</u>	<u>Amount Due</u>
Yvette Rodriguez	\$800.00
Madeline Thompson	\$800.00

4. Approve the following School Counselors – Walk in the Evening Advisement and Scheduling Team - Trenton High School-Chambers, at the rate of \$42.00 per hour, effective September 14, 2010 through October 28, 2010.

NOTE: Not to exceed \$1,764.00 per participant. (15-140-100-101-0009-00-05)

Penny Britt	Ben Falsetti
Joanne Gunther	Miriam Mendez
Nathan Mayfield	Fred Pistorius
Randy Morrison	

5. Approve the following Paraprofessionals – AM/PM Monitors - King School, at the rate of \$26.00 per hour, effective September 7, 2010 through June 30, 2011.

NOTE: Not to exceed \$8,400.00 total program. (15-421-100-101-0009-00-23)

Paul Lauray	Theresa Green
Michael Fauntleroy	Allen Muhammad
Mavis Wormley	

6. Approve the following teachers for Extended SAW Meetings – Wilson Elementary School, at the rate of \$36.00 per hour, effective September 1, 2010 through June 30, 2011. (15-120-100-101-0009-00-31)

NOTE: Not to exceed \$5,400.00 total program.

Ellen Sunshine	Teresa DeSanctis	Ivelucy Thomas	Lissette Bethea
Michelle Marazzo	Evelyn Benjaani	Rujay Curry	Len Mitnaul
Patricia Boyle	Kimberly Jacquay	Ingris Peralta	Eugene Litynskij
Karen Rowe	Wanda Valdes-Harris	Hugh Donaghy	Debra Lopreato
Margarita Cintron	Lysette Toro-Mays	Gloria Hernandez	Carol Frehafer
Dana Steele	Diane Smith	Frances Willever	Bocary Bandah
Maryann Guarrieri	William Palacio	Sonnia Leber	

7. Approve the following teachers for Before/After School Supervision– Wilson Elementary School, at the rate of \$42.00 per hour, effective September 1, 2010 through June 30, 2011. (15-120-100-101-0009-00-31)

NOTE: Not to exceed \$7,560.00 total program.

Rujay Curray	Diane Smith
Michelle Marazzo	Patricia Hicks

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8. Approve the following Paraprofessional for Before/After School Monitors – Wilson Elementary School, at the rate of \$26.00 per hour, effective September 1, 2010 through June 30, 2011. (15-120-100-101-0009-00-31)
NOTE: Not to exceed \$4,860.00 total program.

Roanld Beacham
Norma Ramirez

9. Approve the following Paraprofessionals for Extended SAW Meetings – Wilson Elementary School, at the rate of \$21.00 per hour, effective September 1, 2010 through June 30, 2011. (15-120-100-101-0009-00-31)
NOTE: Not to exceed \$770.00 total program.

Florence Blaise
Elizabeth Calderone
Gwendolyn Scott
Zoraida Hernandez
Marjorie Stokes
Ronald Beacham
Norma Ramirez

10. Approve the following teachers for 100 Book Challenge – Wilson Elementary School, at the rate of \$36.00 per hour, effective September 1, 2010 through June 30, 2011. (15-120-100-101-0009-00-31)
NOTE: Not to exceed \$7,560.00 total program.

Len Mitnaul
Carol Frehafer

11. Mr. Tyrone Robinson – Paraprofessional – Bus Aide – Transportation Department, at the rate of \$26.00 per hour, effective September 10, 2010 through September 30, 2010.
12. Mr. Jamar Robinson – Substitute Paraprofessional –Bus Aide – Transportation Department, at the rate of \$12.50 per hour, effective November 9, 2010 through June 30, 2011.
13. Approve the following staff for the Twilight Program-Daylight/Twilight School, at the rate of \$42.00 per hour, effective November 9, 2010 through June 23, 2011. (13-601-100-101-0000-00-00) **NOTE : Not to exceed \$94,000.00 total program.**

Session I Nov 9, 2010 – Jan 25, 2011	Session II Jan 26, 2011 – Apr 5, 2011	Session III Apr 6, 2011 – Jun 23, 2011
Michelle Shelton – English	John Albiez – English	Phil Young – English
Deidre Fabisch – Math	Wayne Fisher – Math	Deidre Fabisch – Math
Alex Lozano – Science	Veronica Byard – Social	Nicole Hamlet - Science

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Matt Simmons – Health/PE	Troy Soto – Health/PE	Ronald Wolper- Special Ed
Sandra Iturbides – ESL	Sandra Iturbides – ESL	Ronald Sheppard - Business
Ronald Sheppard - Business	Ronald Wolper- Special Ed	Williams Winters - Business
Williams Winters - Business	Williams Winters - Business	George Rose (Sub)
Marilyn Driver – School Counselor	Marilyn Driver – School Counselor	Marilyn Driver – School Counselor
Wayne Fisher (Sub)	George Rose (Sub)	Wayne Fisher (Sub)
George Rose (Sub)	James Fuccello (Sub)	James Fuccello (Sub)
James Fuccello (Sub)	David Hession (Sub)	David Hession (Sub)
David Hession (Sub)	Jamie Delaney (Sub) PULL	Jamie Delaney (Sub) PULL
Jamie Delaney (Sub) PULL		

14. Mr. David Hession – Teacher – Credit Recovery Program – Daylight/Twilight- at the rate of \$42.00 per hour, effective November 9, 2010 through June 30, 2011.
 (15-140-100-101-0009-00-35) **NOTE : Not to exceed \$10,080.00 total.**
15. Ms. Wanda Hamilton – Bus Driver – Capital City Scholars Program, at the rate of \$15.25 per hour, effective July 6, 2009 through August 14, 2009. (20-315-200-110-0002-10-82)
NOTE: Not to exceed \$187.00 total.
16. Approve the following Winter Coaches – Trenton High School – Chambers, in accordance with the TEA Contract, effective November 20, 2010 through March 15, 2011.
 (11-402-100-101-0009-00-55)

Name	Position	Stipend
Michelle Purvis	Head Swim Coach	\$7,828.00
Clifford Williams	Assist. Girls Basketball Coach	\$6,524.00
James Fuccello	Assist. Boys Indoor Track Coach	\$5,088.00
Christopher Studley	Head Boys Indoor Track Coach	\$6,133.00
Reginald Murray	Head Girls Basketball Coach	\$8,481.00
Ralph Funches	JV Girls Basketball Coach	\$5,871.00
Daniel Grady	Head Girls Indoor Track Coach	\$6,133.00
Shante Francis	Assist. Girls Indoor Track Coach	\$5,088.00

17. Approve the following Before/After School Programs – Trenton High School-Chambers, at the rate of \$42.00 per hours, effective November 9, 2010 through June 30, 2011:
 (20-480-200-101-09-11-05) **School Improvement Grant. THIS ITEM IS PULLED.**

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Name	Program	Not to exceed amount
Dorothy Davis	Athletic Tutorial Teacher	\$2,110.50
Mia Verdini	Athletic Tutorial Teacher	\$2,110.50
Sharron Grady	Athletic Tutorial Teacher	\$2,110.50
Brian Reing	Athletic Tutorial Teacher	\$2,110.50
Raul Sanchez	Extended Learning Teacher	\$5,040.00
Natalie Glazer	Extended Learning Teacher	\$5,040.00
William Pyper	Extended Learning Teacher	\$5,040.00
Lila Sidhoum	Extended Learning Teacher	\$5,040.00
Paul Lakorosky	Extended Learning Teacher	\$5,040.00
Tito Mason	Extended Learning Saturday	\$2,520.00
Terri Harper	Extended Learning Saturday	\$2,520.00
Deidre Fabisch	Extended Learning Saturday	\$2,520.00
Wadner Gedeon	Extended Learning Saturday	\$2,520.00
Yseult Leger	Read 180 Teachers	\$5,040.00
Wadner Gedeon	Read 180 Teachers	\$5,040.00
Christine Crowley	Read 180 Teachers	\$5,040.00
Rotanda Davis	Read 180 Teachers	\$5,040.00
Meredith Milligan	Read 180 Teachers	\$5,040.00
Johnson Chacko	AHSA Teacher PM	\$3,402.00
Countess Irvin	Extended Learning JROTC	\$5,355.00
Daniel Morgan	Extended Learning JROTC	\$5,355.00
James Merritt	Extended Learning JROTC	\$5,355.00
Curtis Aubrey	Algebra Teacher	\$2,646.00
David Gelfgat	Algebra Teacher	\$2,646.00
Anoinette Molnar-Port	Biology Teachers PM	\$2,457.00
Joseph Kellogg	Biology Teachers PM	\$2,457.00
Jaime Delaney	Credit Recovery/Accel. Learning	\$5,040.00
John Albiez	Credit Recovery/Accel. Learning	\$5,040.00
Sridevi Somireddy	HSPA Teacher PM	\$2,835.00
Kathleen Mulcahey	HSPA Teacher PM	\$2,835.00
Paul Scozzari	Journalism Teacher	\$5,040.00
Mary Carnahan	Conversational Spanish Teacher	\$5,040.00
Doreen Brades	Cosmetology Teacher	\$1,680.00
Cheryl Tandy	Cosmetology Teacher	\$3,360.00

3. FINANCE & FACILITIES

a. Appropriation Transfers – September 2010

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WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and;

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, does ratify the transfers approved by the Superintendent of Schools. (**Attachment 3-A**)

b. **A-148 Secretary’s Report – September 2010**

WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and

WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148;

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3, the secretary has certified that, as of the date of the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting;

BE IT FURTHER RESOLVED, in compliance with N.J.A.C 6A:23-2.11©4, the Board of Education certifies that, after review of the secretary’s monthly financial reports for September 2010, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachment 3-B**)

c. **A-149 Treasurer’s Report – September 2010**

WHEREAS, pursuant to N.J.S.A. 18A-17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and

WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and

WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education , for the period ending September 30, 2010, upon the recommendation of the Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting. (**Attachment 3-C**)

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a. **Recommendation for Award of Contract for Prospective Organization to Provide Professional Development & Support Services Student Proficiency on Standardized Testing (CORRECTION)**

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-37, the competitive contracting proposal solicitation for **Prospective Organization to Provide Professional Development & Support Services Student Proficiency on Standardized Testing (SIG)** was received on October 13, 2010; and

WHEREAS, the proposals were reviewed by Trenton Board of Education Staff per N.J.S. 18A:18A-4.5d; and

WHEREAS, the Board received the following responses:

1. Innovative Designs for Education
2. Scholastic, Inc.
3. Standard Solution

WHEREAS, based on the evaluation criteria included in the competitive contracting solicitation Standard Solution scored the highest within the qualifications listed below:

1. Philosophy, Experience Relevant to Project
2. Experience in Urban Education
3. Provides sound, realistic approach
4. Cost Effective
5. Add to district's knowledge

WHEREAS, funds will be made available from the following Accounts (**Correction of Finance Addendum Item H approved on October 25, 2010**):

Title II-A: 20-275-200-300-0000-11-82 - **\$183,000**

School Improvement Grant: 20-480-200-300-0000-11-05 - **\$54,000**

General Fund: 15-190-100-320-0000-00-05 - **\$33,000**

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract to **Standard Solution** competitive contracting proposal solicitation as indicated, at a cost not to exceed **\$270,000.00**.

e. **Staff Travel**

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, ratified staff attendance/participation in the following professional conferences, workshops, seminars or trainings for the month of November with

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the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or operation of the school district.

Applicant	Position	School	Purpose	Location	Date	Funds	Cost	GAAP Code
Susanne M. Spyros	Teacher	Grant	Brain Based Multi Sensory Strategies	Piscataway, NJ	11/12/2010			No cost to the Board
Susanne M. Spyros	Teacher	Grant	Behavior Problems Resource Kit	Piscataway, NJ	11/16/2010			No cost to the Board
Raphael Mack	Teacher	TCHS-Main	Response to Intervention	Monroe, NJ	11/15/2010	Board	\$147	20-480-200-300-0000-11-05
Sharron Grady	Teacher	TCHS-Main	Response to Intervention	Monroe, NJ	11/15/2010	Board	\$147	20-480-200-300-0000-11-05
Susette Jackson	Teacher	TCHS-Main	Response to Intervention	Monroe, NJ	11/15/2010	Board	\$147	20-480-200-300-0000-11-05

f. **Resolution for Comprehensive Maintenance Plan M1 & M2**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for **Comprehensive Maintenance Plan** for 2011-2012 school year, and the **M1 and M2** for the 2010-2011 school year, at **no cost to the Board**. The Comprehensive Maintenance Plan/M1 and M2 will be submitted to the State of New Jersey and the County Superintendent by November 15. (**Attachment 3-F**)

g. **Resolution for Approval of Aramark Food Services Management Contract for the 2010-2011 School Year**

RESOLVED, that the Board President and Business Administrator are authorized and are directed to execute said resolution on behalf of the Trenton Board of Education.

RESOLVED, that the Trenton Board of Education approves the Management Fee and Guarantees as per the contract section;

H. MANAGEMENT FEE(S)/GUARANTEES

1) Payment to the food service management company:

a. The Local Education Agency shall reimburse the food service management company for all Reimbursable Items (as defined in Section Y.1.i. hereof), including an allowance for the General and Administrative Expense of Twelve Cents (\$0.12) per meal served under the National School Lunch and Breakfast Programs and ASSP Program and Meal Equivalent served. In addition, food service management company shall receive a Management Fee of Eight Cents (\$0.08) per meal for each National School Lunch and Breakfast Programs and ASSP Program and Meal Equivalent served (the “Management Fee”). The total of such Reimbursable Items, including an allowance for its General and Administrative Expense and Management Fee shall be referred to as “Local

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Education Agency’s Financial Obligation”. “General and Administrative Expense” means the food service management company’s allowance for the financial reporting, legal, tax and audit services and management oversight provided to client locations by the food service management company at the regional and corporate levels.

- b. The number of National School Lunch and Breakfast Program meals and ASSP meals served to children shall be determined by actual count. A “Meal Equivalent” provided by the food service management company is determined by dividing the total of cash receipts, other than from sales of National School Lunch and Breakfast Program meals or ASSP meals or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by the food service management company shall be the amount of One Dollar \$1.00.
- c. If Local Education Agency requires ARAMARK to provide food service workers for events outside the Food Service Program, the parties shall mutually agree on the charges for such service and the parties agree that such fees shall not be included in the food service budget for purposes of calculating any amounts owed by ARAMARK under the financial guarantee set forth in H.2.

2) Financial Guarantee (Break Even):

- a. Projected Break Even Budget: The food service management company estimates that Local Education Agency’s Total Food Service Costs shall not exceed Gross Receipts for the Current Year for those items of revenue and expense set forth in the mutually agreed upon Projected Food Service Budget attached hereto as Exhibit A.
- b. Reimbursement: The food service management company agrees to reimburse Local Education Agency for the amount, if any, by which Local Education Agency’s Current Year’s Total Food Service Costs exceed Gross Receipts for such Current Year (“Local Education Agency Shortfall”) up to an amount equivalent to N/A [unlimited] for such Current Year. Local Education Agency shall be responsible for the amount, if any, by which Local Education Agency’s Shortfall exceeds N/A for the Current Year.

h. **Resolution for Approval of Donation from Young Audiences of New Jersey**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for **Donation from Young Audiences of New Jersey** in the amount of **\$70,000.00**. The funds will be used to benefit various schools.

i. **Resolution to Pay Greater Trenton Behavioral Health Care**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution to **Pay Greater Trenton Behavioral Healthcare** the balance of **\$118,000.00** for CASASTART counseling services provided during July and August 2009, encumbered in prior year (Account Code: 20-450-200-300-0000-10-84).

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j. **Memorandum of Agreement with Trenton Police Department**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Memorandum of Agreement with Trenton Police Department** to provide one School Resource Officer (SRO) at TCHS-Main for the period September 2010 through June 2011. The salary for the SRO is to be paid from the Safe Schools/Healthy Students Grant (Account Code: 20-316-200-300-0000-10-57).

REVISED BOARD POLICY: First Reading

3212	Attendance
3221	Evaluation of Nontenured Teaching Staff Members
3222	Evaluation of Tenured Teaching Staff Members
3432	Sick Leave
3437	Military Leave
4211	Attendance
4432	Sick Leave
4433	Vacations
4437	Military Leave

The above policies were provided to the Board and the public, for review prior to voting on the Second Reading at the November 22 Regular Meeting.

ADJOURN TO EXECUTIVE SESSION

It was properly motioned and seconded to adjourn the meeting into Executive Session. **All** were in favor **0** opposed **0** abstentions.

Ms. Tatum read the Executive Session Resolution:

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, negotiations, and legal matters;

WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in public meeting; and,

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, That the aforesaid subjects shall be discussed in closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

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ADJOURN 9:50 p.m.

REOPEN PUBLIC MEETING

Open Public Meeting reconvened at 10:55 p.m.

1. TB&T (Sonya Square)
Reclassification of Position

Motion by Mr. Ward and seconded by Ms. Balmir to complete the Reclassification of Position of Ms. Square. The motion was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	X		
Harry Luna		not present for vote	
Toby Sanders	X		
Donald O. Shelton	X		
Marcellus Smith	X		
Algernon Ward	X		
Nicola Tatum	X		

2. David Kelter Sick Leave Payout
Docket No. AR-2010-160
Decision of Arbitrator Robert M. Glasson
Reimbursement \$1,600.00 to Robert M. Glasson

Motion by Mr. Smith and seconded by Mr. Ward to reimburse \$1,600.00 to Arbitrator Robert M. Glasson. The motion was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
T. Missy Balmir	X		
L. Diane Campbell	X		
Elizabeth Johnson	X		
Harry Luna		not present for vote	
Toby Sanders	X		
Donald O. Shelton	X		
Marcellus Smith	X		
Algernon Ward	X		
Nicola Tatum	X		

ADJOURN 10:57 p.m.

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Respectfully submitted

Jayne S. Howard

Jayne S. Howard
Business Administrator/Board Secretary