

TRENTON BOARD OF EDUCATION
108 North Clinton Avenue
Trenton, New Jersey 08609
BOARD CONFERENCE MEETING
Monday – January 11, 2010 – 6:30 P.M.
MINUTES

Completed January 12, 2010
Convened at 6:35 P.M.

Call to Order

Dr. Diane Campbell, President, called the meeting to order at 6:35 p.m. A quorum was achieved at 6:40 p.m.

Pledge of Allegiance

Dr. Diane Campbell, President, led the salute to the flag.

Roll Call

Present:

T. Missy Balmir
Alexander Brown
Harry Luna – arrived 6:50 p.m.
Donald O. Shelton – arrived 6:40 p.m.
Marcellus Smith – arrived 6:40 p.m.
Nicola Tatum – arrived 7:02 p.m.
L. Diane Campbell

Excused Absent:

Elizabeth Johnson

Superintendent of Schools - Rodney Lofton - Present

New Jersey Sunshine Law - Read by Jayne Howard, Business Administrator/Board Secretary

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted in the Central Services Building, 108 North Clinton Avenue, City Clerk's Office, City Hall and the Times. Anyone whose name is on the mailing list should receive a notice.

Formal action will take place at this meeting.

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Adoption Of Agenda

The following items require action at tonight's meeting:

- **Student Study Trips & Staff Travel**
- **Curriculum, Instruction & Assessment Agenda:**
 - **Item a** – Memorandum of Understanding with NJDOE for Race To The Top Funding
- **Human Resources Agenda:**
 - **Item e4** – Appointment of Ms. Rovinsky
 - **Item i1** – Re-hire of Ms. McQuaige
- **Finance & Facilities Agenda:**
 - **Item i** – Award of Contract to MGT of America, Inc. for Safe Schools/Healthy Students Grant Evaluation at a cost of \$98,000.00 (based on 7% of the grant award).
- **Board Secretary's & Treasurer's Reports for November 30, 2009**

Motion by Mr. Brown and seconded by Ms. Balmir to adopt the agenda.
Agenda was adopted by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
T. Missy Balmir	X		
Alexander Brown	X		
Elizabeth Johnson	absent		
Harry Luna	not present for vote		
Donald O. Shelton	X		
Marcellus Smith	X		
Nicola Tatum	not present for vote		
L. Diane Campbell	X		

PUBLIC PARTICIPATION

Mr. Joseph Santo, President of TEA, expressed his union's concerns regarding the District's application for the Federal Race To The Top funding.

Ms. Naomi Johnson-Lafleur, First Vice President of TEA, added to Mr. Santo's discussion regarding Race To The Top. She also spoke about some of the recommendations in the Human Resources agenda and the backlog of unresolved grievances.

PRESENTATION

Superintendent Lofton introduced the presentation on Race To The Top by stating he hoped that TEA would work with Administration to increase student achievement in Trenton, as Mr. Santo had stated in his earlier remarks. Mr. Lofton gave an overview of the Department of Education's strategy in applying for this Federal funding (handout attached).

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Board Members had questions and/or concerns in the following areas:

- Use of the proposed data system at the classroom level for accessing student data
- Perceived value of the State’s assistance to the District in increasing student achievement
- Addressing and turning around failing schools
- Teacher quality and improvement
- Considering Federal requirements when making the choice of which data system to implement
- The process for allocating Race To The Top funding to individual school districts

SUPERINTENDENT’S REMARKS

Mr. Lofton asked Mr. Brown to discuss the upcoming Facilities Advisory Board (FAB) meeting. Mr. Brown stated that the School Development Authority (SDA) has requested the District conduct an additional meeting with the public regarding the replacement of TCHS. The FAB meeting is scheduled for 6:30 p.m. on January 20 at the Central Services Building auditorium. This will be primarily an informational meeting rather than one where action will be taken on the plans prepared and submitted to the SDA.

BOARD MEMBER COMMENTS

Mr. Smith asked for regular updates to the Board on student performance and the District’s progress in improving student achievement and student behavior. Mr. Shelton felt part of the problem is that not enough students are reading on grade level.

Mr. Shelton also expressed concern about grievances by employees who have not been paid for extra duty.

BOARD DISCUSSION ON CONSENT AGENDA

Meeting Minutes:

December 4, 2009 Board Retreat

December 7, 2009 Board Conference and Executive Session

December 21, 2009 Regular Board Meeting

There were no comments or questions on the Meeting Minutes.

Superintendent’s Recommendations:

Curriculum, Instruction, Assessment & Student Services (1)

Human Resources (2)

Finance & Facilities (3)

Mr. Shelton called the Board’s attention to Item “b” on the Curriculum, Instruction & Assessment agenda. He asked the general question of whether evaluations are done on consultants providing professional services. Dr. Alma Salter, Assistant Superintendent for Curriculum, Instruction & Assessment, stated that every workshop is assessed via two vehicles: a feedback form completed by participants at the conclusion of the workshop, and

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via the computer system My Learning Plan. A concentrated discussion ensued on the specifics for following up on the effectiveness of professional development offerings.

Mr. Brown stated the Finance committee has reviewed the Out of District Tuition costs, and there are concerns about the quality of services students are receiving out of district. He said the District is working to bring back as many students as possible for whom we can provide the same services in district. He said this is being investigated by Mr. David Weathington, Assistant Superintendent for Special Services. Mr. Brown also thanked Ms. Howard and the rest of Administration for their efforts in reducing costs at the Central Services Building.

Board Committee Reports:

Finance & Facilities – Mr. Brown – 1/6/10

Mr. Smith asked for a status on the Curriculum Committee minutes from December 3 and January 7. Dr. Salter stated these would be submitted in the next day.

BOARD ACTION

Dr. Campbell requested a separate vote on the Memorandum of Understanding (MOU) with the State of NJ DOE regarding Race To The Top funding. She asked Ms. Howard for a Roll Call on this item. The MOU with NJ DOE was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
T. Missy Balmir	X		
Alexander Brown	X		
Elizabeth Johnson	absent		
Harry Luna	X		
Donald O. Shelton	X		
Marcellus Smith	X		
Nicola Tatum	X		
L. Diane Campbell	X		

CURRICULUM, INSTRUCTION & ASSESSMENT:

- a. **Memorandum of Understanding (MOU) with State of New Jersey Department of Education regarding Race To The Top Federal Grant Application**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Memorandum of Understanding with the State of New Jersey Department of Education** to include the District in the State's application for Federal Race To The Top funding (**Attachment 1-A**).

Dr. Campbell advised the Board of the remaining action items for this evening:

- **Student Study Trips & Staff Travel**

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- **Human Resources Agenda:**
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- **Board Secretary’s & Treasurer’s Reports for November 30, 2009**

Motion by Mr. Brown and seconded by Mr. Smith to approve the Action Items. Action Items were **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
T. Missy Balmir	X		
Alexander Brown	X		
Elizabeth Johnson	absent		
Harry Luna	X		
Donald O. Shelton	X		
Marcellus Smith	X		
Nicola Tatum	X		
L. Diane Campbell	X		

CURRICULUM, INSTRUCTION & ASSESSMENT – SCHOOLS:

c. Student Study Trips

BE IT RESOLVED: “that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips.

Agenda	Applicant	School	Destination	Purpose	Type Edu./Inct.	No. of Students	Date	Funds	Cost	GAAP Code
Jan.	Mrs. I.Frey, Whittaker	Grant	Sovereign Bank Arena Trenton	Disney On Ice	Edu/Inct	45	1/28/2010			No cost to the board
Jan.	Mrs. I.Frey, Rodas, Whittaker	Grant	Jenkinson's Aquarium Point Pleasant	Science	Edu/Inct	65	5/25/2010			No cost to the board
Jan.	Mrs. I.Frey, Whittaker	Grant	Philadelphia Zoo Philadelphia PA	Study of animals	Edu/Inct	45	4/16/2010			No cost to the board
Jan.	Mr. Maurais, Bachik, Rios, Gonzalez	Grant	Stonybrook Watershed Nature Center Pennington	Science	Edu/Inct	60	4/15 & 4/16 2 groups			No cost to the board
Jan.	B.Beaston	Kilmer	Terhunes Orchard Princeton	Health,Safety & PE	Edu/Inct	15	5/19/2010	Grant	168	20-218- 100-800- 0000-00-59
Jan.	Hopke, Brown	Gregory	Sovereign Bank Arena Trenton	Disney On Ice	Edu/Inct	30	1/28/2010	Grant	746	20-218- 100-800- 0000-00-59
Jan.	S.Chant, McKinney, Keephart, Walker	Grant	Sovereign Bank Arena Trenton	Disney On Ice	Edu/Inct	30	1/28/2010	Grant	374	20-218- 100-800- 0000-00-59

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Jan.	B.Beaston	Kilmer	Sovereign Bank Arena Trenton	Disney On Ice	Edu/Inct	15	1/28/2010	Grant	305	20-218-100-800-0000-00-59
Jan.	B.Beaston	Kilmer	Build a Bear Workshop Lawrenceville	Soc. Studies/LA	Edu/Inct	15	2/11/2010	Grant	300	20-218-100-800-0000-00-59
Jan.	Mr. Maurais, Bachik, Rios, Gonzalez	Grant	Philadelphia Zoo Philadelphia PA	Science/Life Cycles	Edu/Inct	60	3/11/2010			No cost to the board
Jan.	C.Tandy, Bradles, Sidhoum, Taylor	TCHS Main	International Beauty Show New York City	Cosmetology Sciences	Edu/Inct	48	3/9/2010	Board	3,300	15-000-270-512-0000-00-05 15-190-100-890-0000-00-05
Jan.	Mrs. Grady, Robison, Sidholm, Jackson, Hicks	TCHS Main	African American Journey Harlem Heritage Tours New York City	History	Edu/Inct	40	4/14/2010	Board	2,276	15-190-100-890-0050-00-05 15-000-270-512-0000-00-05
Jan.	F.Alexander, Hosey, DeSantis	Wilson	NJ State Museum Trenton	Science	Edu/Inct	80	6/9/2010	Board	320	15-190-100-890-0000-00-31
Jan.	Laurie Tindall	Robbins	Wegmans Princeton	Live Well 4th Gr. Tour	Edu/Inct	30	4/20/2010			No cost to the board
Jan.	C.Curry, Benjaani, Ohara	Wilson	Franklin Institute Philadelphia PA	Science	Edu/Inct	67	3/9/2010	Board	726	15-190-100-890-0000-00-31
Jan.	E.Benjaani, Ohara, Curry	Wilson	NJ State Museum Trenton	"Fossil Mysteries"	Edu/Inct	67	2/9/2010			No cost to the board
Jan.	P.Boyle, Jacquay, Peralta, Hernandez	Wilson	NJ State Museum Trenton	Social Studies & Science	Edu/Inct	65	4/13/2010			No cost to the board
Jan.	K.Rowe, Litynski, Harris, Vasquez	Wilson	Old Barracks Trenton	Social Studies	Edu/Inct	72	3/12/2010			No cost to the board
Jan.	K.Rowe, Litynski, Harris, Vasquez	Wilson	Drumthwacket Governor's Mansion Princeton NJ	Social Studies	Edu/Inct	73	5/27/2010			No cost to the Board
Jan.	K.Rowe, Litynski, Harris, Vasquez	Wilson	NJ Statehouse Trenton	Social Studies	Edu/Inct	73	4/5/2010			No cost to the board
Jan.	K.Rowe, Litynski, Harris, Vasquez	Wilson	NJ Museum of Agriculture North Brunswick	Social Studies	Edu/Inct	73	2/5/2010			No cost to the board
Jan.	K.Jacquay, Boyle, Peralta, Hernandez	Wilson	Adventure Aquarium Camden	Science	Edu/Inct	65	3/9/2010	Grant	998	20-236-200-580-2000-09-31
Jan.	D.Smith, Jacquay, Boyle, Peralta, St. Juste	Wilson	Ellarslie Museum Trenton	Visual Arts	Edu/Inct	50	2/4/2010			No cost to the board
Jan.	K.Rowe, Valdes-Harris, Litynski,	Wilson	Adventure Aquarium Camden	Science	Edu/Inct	73	5/20/2010	Grant	1,413	20-236-200-580-2000-09-61

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	Muniz- Vezquez, St. Juste									
Jan.	S. Franko, Onukwugha	Gregory	Philadelphia Zoo Philadelphia PA	Science	Edu/Inct	48	5/11/2010			No cost to the board
Jan.	K.Graham, Kennedy, McCowan, Jarrett	Franklin	National Aquarium Baltimore MD	Social Studies & Science	Edu/Inct	70	3/31/2010	Board	3,683	15-190- 100-890- 0000-00-19
Jan.	N.Linton, Baldino, Prior, Lozada	Robbins	Animal Kingdom Zoo Bordentown	Science	Edu/Inct	98	5/6/2010	Board	230	15-190- 100-890- 0000-00-28
Jan.	Laurie Tindall, Roy	Robbins	Battleship NJ Camden	Social Studies	Edu/Inct	60	5/27/2010	Board	512	15-190- 100-890- 0000-00-28
Jan.	E.Oliveras	Robbins	Stony Brook Millstone Watershed Pennington	Science	Edu/Inct	27	6/3/2010			No cost to the board
Jan.	P.McGinley , Gagnier	Robbins	AC Moore Hamilton Twsp	Art	Edu/Inct	23	2/17/2010			No cost to the board
Jan.	P.McGinley , Gagnier	Robbins	PETCO Lawrenceville	Science	Edu/Inct	23	4/19/2010			No cost to the board
Jan.	P.McGinley , Gagnier	Robbins	Giant Langhorne PA	Health and Wellness	Edu/Inct	12	5/17/2010			No cost to the board
Jan.	P.McGinley , Gagnier	Robbins	Giant Langhorne PA	Health and Wellness	Edu/Inct	11	5/24/2010			No cost to the board
Jan.	L.Tindall, McGinley, Roy	Robbins	National Constitue Center Philadelphia PA	Social Studies	Edu/Inct	80	3/9/2010			No cost to the board
Jan.	M.Canals, Oliveras	Robbins	Philadelphia Zoo Philadelphia PA	Science	Edu/Inct	54	3/26/2010			No cost to the board
Jan.	M.Canals	Robbins	Stony Brook Millstone Watershed Pennington	Science	Edu/Inct	27	6/2/2010			No cost to the board
Jan.	S.Eutz, Frey, McKinney	Grant	Please Touch Museum Philadelphia PA	Science	Edu/Inct	47	5/7/2010			No cost to the board
Jan.	Denise Mylowe	Stokes	Sovereign Bank Arena Trenton	Disney On Ice	Edu/Inct	32	1/28/2010			No cost to the board
Jan.	Tara Conrad, Reyes, Rubino, Wesch, Phillips, Ayling, Martus- Uray, Lakins, Bose, Parris	Mott	Chamber Theatre at the War Memorial Trenton	Math	Edu/Inct	143	5/11/2010			No cost to the board
Jan.	K.Marcucci, Finlay, Jones	Mott	Philadelphia Zoo Philadelphia PA	Science/Social Studies	Edu/Inct	69	4/16/2010			No cost to the board
Jan.	J.Zuccarello	Gregory	Waterfront Park Trenton	Music	Edu/Inct	130	5/25/2010			No cost to the board
Jan.	D.Mottley, Rice, Allison	Gregory	Patriot's Theater Trenton	Language Arts	Edu/Inct	65	4/9/2010			No cost to the board
Jan.	D. Mottley, Rice, Allison	Gregory	Please Touch Museum Philadelphia PA	Visual Arts	Edu/Inct	65	2/17/2010			No cost to the board

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Jan.	S.Franko, Onukwugha	Gregory	Franklin Institute Philadelphia PA	Science	Edu/Inct	48	5/18/2010			No cost to the board
Jan.	Mr. Rubinstein, Williams, Garcia	Monument	Science & Engineering Expo Princeton University Princeton NJ	Science	Edu/Inct	34	3/18/2010			No cost to the board
Jan.	Mr. Rubinstein, McCoy, Evarts	Monument	Rutgers Geology Museum New Brunswick NJ	Earth Science	Edu/Inct	34	4/19/2010			No cost to the board
Jan.	M.Grant, Laramore, Walker, Jordan	TCHS/ SBYSP	Quality Inn Mapleshade NJ	"To Good to Quit" Drop Out Prevention Youth Conference	Edu/Inct	15	1/29/2010	Grant	650	20-470- 200-580- 0019-10-05
Jan.	C. Kelley	TCHS Main	Aeme Lawrenceville NJ	Health & Wellness	Edu/Inct	50	3/15/10			No cost to the board
Jan.	L. Freimark	TCHS Main	Constitution Law Center Philadelphia PA	History	Edu/Inct	60	1/12/10			No cost to the board
Jan.	L. Davila, Carral, Niver	Grant	Henry J. Austin Health Center Trenton	Dental Screenings	Edu/Inct	50	2/5/10			No cost to the board
Jan.	J. Jacobs, Glenn, Courtney, Oneal, Mea, Cunningham	TCHS- West	Millennium Skating World Camden NJ	Consumer, Family & Life Skills	Edu/Inct	100	2/19/10			No cost to the board

HUMAN RESOURCES

e. Appointments

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following interim appointments:

4. Ms. Nydia Rovinsky- Long Term Substitute - Mott Elementary School, at the salary of \$47,201-BA, Step 0-TEA, effective January 16, 2010 through April 30, 2010, pro-rated. (15-120-100-101-0000-00-26)

NOTE : Replacing Monica Matlock who declined the position.

i. Re-hire from the Re-call list

BE IT RESOLVED that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approve the following re-hire from the re-call list :

1. Ms. Gail McQuaige – Cleaner-Light/Full-time – Kilmer Elementary School, at the salary of \$29,249 Step 3, effective January 12, 2010 through June 30, 2010, pro-rated. (11-000-262-110-0000-52-61)

NOTE: Replacing Lisa Benjamin who declined the position.

FINANCE & FACILITIES

i. Recommendation for Award of Contract for Evaluation Services of Safe Schools/Healthy Students Grant

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WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-37, the competitive contracting proposal solicitation for **Evaluation Services of Safe Schools/Healthy Students Grant** was received on January 5, 2010; and

WHEREAS, the proposals were reviewed by Trenton Board of Education Staff per N.J.S. 18A:18A-4.5d; and

WHEREAS, the Board received the following responses:

1. EcoDec, Inc.
2. Gourley Associates/Collaborative Enrichment
3. Legacy Pathways
4. MGT of America, Inc.
5. National Center for School Engagement

WHEREAS, based on the evaluation criteria included in the competitive contracting solicitation, MGT of America, Inc. scored the highest within the qualifications listed below:

1. Capacity of provide services/Quality of personnel
2. Experience in urban education
3. Program approach to deliver services
4. Cost effective
5. Add to district’s knowledge

WHEREAS, funds will be made available from the following Account: TBD

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract to MGT of America, Inc. for aforementioned **Organization to Provide Evaluation Services of Safe Schools/Healthy Students Grant** competitive contracting proposal solicitation as indicated, at a cost not to exceed **\$98,000.00** (based on 7% of the grant award).

j. Staff Travel

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, ratified staff attendance/participation in the following professional conferences, workshops, seminars or trainings for the month of January with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or operation of the school district.

Applicant	Position	School	Purpose	Location	Date	Funds	Cost	GAAP Code
Cassandra Holcomb	LAL Coach	Kilmer	Using Student Achievement Data Seminar	Rutgers Univ.	Mar. 25, 2010			No Cost to the Board

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Cassandra Holcomb	LAL Coach	Kilmer	Comprehension in Content Areas w/ Dr. Ivey, Part II	MCCC	Jan. 12, 2010			No Cost to the Board
Dolores Anthony	Math Coach	CIA/Parker	Advanced Math Coaching Seminar	MCCC	Mar. 16, 2010			No Cost to the Board
Dolores Anthony	Math Coach	CIA/Parker	Math Activities Across the Standards	Rutgers Univ.	Jan. 26, 2010	Board	145.00	20-275-200-500-0000-10-82
Dolores Anthony	Math Coach	CIA/Parker	NJDOE Comprehension in Content Area Seminar	MCCC	Jan. 12, 2010			No Cost to the Board
Marie Apoldite	Literacy Coach	Gregory	NJDOE Comprehension in Content Area Seminar	MCCC	Jan. 12, 2010			No Cost to the Board
Marie Apoldite	Literacy Coach	Gregory	Advanced Coaching Seminar	MCCC	Mar. 16, 2010			No Cost to the Board
Cassandra Holcomb	LAL Coach	Kilmer	Advanced Coaching Seminar Part II	MCCC	Mar. 16, 2010			No Cost to the Board
Maria A. Srojas-Fraticelli	TL Bilingual Specialist	Early Child	Supporting ELL's w/ creative curriculum seminar	Bethesda, MD	Feb. 11 & 12			No Cost to the Board
Nettie Robinson-Logan	Assistant Director	Special Ed	Reducing Behavior Problems in the Classroom	Rutgers Univ.	4/12/10			No Cost to the Board
Cheryl Ross	Teacher	Cadwalader	"Writing Toolbox" Breathing Life Into Your Writing	Princeton, NJ	1/13/2010	Board	199	15-190-100-580-0000-00-16
Susanne M. Spyros	Teacher	Grant	Science Education Institute Workshop	Bridgewater, NJ	3/16/2010			No cost to the board
Susanne M. Spyros	Teacher	Grant	Integrating Visual Arts into the Curriculum: Math/Science	Piscataway, NJ	3/19/2010			No cost to the board
Enrique Rivera	Teacher	Grant	CAPA Training	Edison, NJ	1/19/2010			No cost to the board
Ingrid Rodas	Teacher	Grant	MRESC Professional Developing Academy	Piscataway, NJ	4/16/2010			No cost to the board
Christopher DeJesus	Principal	Grant	Orientation for the CAPA Initial 4 Day Visit	Edison, NJ	1/19/2010			No cost to the board
Suzanne Spyros	Teacher	Grant	CAPA Training	Edison, NJ	1/19/2010			No cost to the board
Dewar Wood	Vice Principal	Grant	CAPA Training	Edison, NJ	1/19/2010			No cost to the board
Carolyn Plunkett	Teacher	Grant	CAPA Training	Edison, NJ	1/19/2010			No cost to the board
Luz Rios	Teacher	Grant	CAPA Training	Edison, NJ	1/19/2010			No cost to the board
Johana Cortez	Teacher	Grant	CAPA Training	Edison, NJ	1/19/2010			No cost to the board
Sharon Grube	Teacher	Grant	CAPA Training	Edison, NJ	1/19/2010			No cost to the board

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Eileen Gioscio	Social Worker	Special Services/CST	Using Humor in Psychotherapy Workshop	Smithville, NJ	2/26/10			No cost to the board
Geeta Patel	Social Worker	Special Services/CST	Using Humor in Psychotherapy Workshop	Smithville, NJ	2/26/10			No cost to the board
Mindy Mann	Social Worker	Special Services/CST	Using Humor in Psychotherapy Workshop	Smithville, NJ	2/26/10			No cost to the board
Elizabeth Szenasi	Social Worker	Special Services/CST	Using Humor in Psychotherapy Workshop	Smithville, NJ	2/26/10			No cost to the board
Anne Kralyn	Social Psychologist	Special Services/CST	Using Humor in Psychotherapy Workshop	Smithville, NJ	2/26/10			No cost to the board
Kathleen Brondi	Social Psychologist	Special Services/CST	Using Humor in Psychotherapy Workshop	Smithville, NJ	2/26/10			No cost to the board
Regine Pitts-Ramsey	School Counselor	Grant	Using Humor in Psychotherapy & Counseling Wksp.	Smithville, NJ	2/26/2010			No cost to the board
Darcy J. Coligan	Art Teacher	Gregory	Integrating Visual Arts into the Curriculum: Math/Science	Piscataway, NJ	3/19/2010			No cost to the board
Sharon Cooper	Teacher	Harrison	NJ Conference for Kindergarten Teachers	Atlantic City, NJ	2/18-2/19	Board	500	15-190-100-580-0000-00-22
Susan A. Chesner	Teacher	Hill	Managing Disruptive Classroom Behavior Seminar	Cherry Hill, NJ	2/24/2010	Board	224	15-190-100-580-0000-00-32
Dr. Alma McCloud-Salter	Assist. Supt.	CSB	NJ Alliance for Social, Emotional and Character Development – 3 rd Annual Statewide Conference	Piscataway, NJ	3/22/2010	Board	75	11-000-221-580-0000-00-81
Kathryn R. Graf	Teacher	Hill	Managing Disruptive Classroom Behavior Seminar	Runnemede, NJ	2/24/2010	Grant	225	20-236-200-580-0000-09-32
Gloria Tunstall	Principal	Washington	Professional Development thru Dodge Foundation Grant	Dominican Republic	2/25-3/9/10			No cost to the Board
William Tracy	Principal	CSB	Mandated Evaluators Conference	Bethesda, MD	1/13-15/10	Grant	833	Safe Schools/ Healthy Students Grant

m. Appropriation Transfers

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and;

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, does ratify the transfers approved by the Superintendent of Schools. (**Attachment 3-M**)

n. A-148 Secretary’s Report

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WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148; WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3, the secretary has certified that, as of the date of the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting;

BE IT FURTHER RESOLVED, in compliance with N.J.A.C 6A:23-2.11©4, the Board of Education certifies that, after review of the secretary's monthly financial reports for November 2009, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment 3-N**)

o. A-149 Treasurer's Report

WHEREAS, pursuant to N.J.S.A. 18A-17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and

WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and

WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education , for the period ending November 30, 2009, upon the recommendation of the Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting. (**Attachment 3-O**)

ADJOURN TO EXECUTIVE SESSION

Motion by Mr. Smith and seconded by Mr. Luna to adjourn the meeting into Executive Session. **All** were in favor **0** opposed **0** abstentions.

Dr. Campbell read the Executive Session Resolution:

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, negotiations, and legal matters;

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WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in public meeting; and,

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, That the aforesaid subjects shall be discussed in closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

ADJOURN 7:45 p.m.

Executive Session convened at 7:50 p.m.

Respectfully submitted

Jayne S. Howard

Jayne S. Howard
Business Administrator/Board Secretary